Title | Conflicts of Interest – Board of Directors
--- | ---
SOP Code | REB-SOP 105C.001
N2/CAREB SOP CODE | SOP 105C.002
Effective Date | 2020-03-20

<table>
<thead>
<tr>
<th>Status</th>
<th>Name and Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author of Harmonized Template</td>
<td>SOPs, Institutional REBs</td>
<td>2019-04-01</td>
</tr>
<tr>
<td>Approved</td>
<td>MUHC REB Full Board Meeting</td>
<td>2020-02-13</td>
</tr>
<tr>
<td>Acknowledge receipt</td>
<td>MUHC Board of Directors</td>
<td>2020-03-20</td>
</tr>
<tr>
<td>Approved</td>
<td></td>
<td>2021-03-22</td>
</tr>
</tbody>
</table>

Table of Content

1 Purpose……………………………………………………………………………………………………………………………. 1
2 Scope ………………………………………………………………………………………………………………………………. 1
3 Responsibilities ………………………………………………………………………………………………………………… 2
4 Definitions ……………………………………………………………………………………………………………………… 2
5 Procedures…………………………………………………………………………………………………………………………… 2
6 References………………………………………………………………………………………………………………………… 2
7 Revision History………………………………………………………………………………………………………………… 2
8 Appendices ……………………………………………………………………………………………………………………… 2

1 PURPOSE

This standard operating procedure (SOP) deals with potential Conflicts of Interest in the relationship between the institution and the Research Ethics Board (REB).

2 SCOPE

The SOP pertains to REBs that review human participant research in compliance with applicable regulations and guidelines.
3 **RESPONSIBILITIES**

All REB members and designated REB staff are responsible for ensuring that the requirements of this SOP are met.

4 **DEFINITIONS**

See Glossary of Terms.

5 **PROCEDURES**

Should a conflict of interest arise between the institution and the REB, the parties must, in good faith, manage the situation with respect, collaboration and transparency. The process implemented to manage the conflict of interest must comply with the institution's policies and applicable regulations.

6 **REFERENCES**

See footnotes, if any.

7 **REVISION HISTORY**

<table>
<thead>
<tr>
<th>SOP Code</th>
<th>Effective Date</th>
<th>Summary of Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>REB-SOP 105C.001</td>
<td>2020-03-20</td>
<td>Original version (MUHC Board of Directors acknowledged 2020-03-20; approved 2021-03-22)</td>
</tr>
</tbody>
</table>

8 **APPENDICES**