



OVERCAPACITY PLAN

CHEAT SHEET FOR OR AND PACU

Surgical Capacity: Triggers for general activation of the Overcapacity Plan (one trigger is needed)

1) During first 6 months of go-live:

- Scheduled surgery: **more than two** surgeries face cancellation due to lack of PACU or surgical beds
- Emergency surgery: OR is available but unable to proceed with emergency cases due to lack of PACU or surgical bed.

2) After first 6 months of go-live:

- Scheduled surgery: OR is available but cannot proceed due to lack of PACU or surgical bed availability.
- Emergency surgery: If OR is available but unable to proceed with emergency cases due to lack of PACU or surgical beds.

**The triggers listed in 2) will be reviewed 4 months post go live before replacing triggers listed in 1)*

Phases of plan

Phase 1: Capacity optimisation

- **Reassess overnight patients** to confirm orientation and advise bed managers (target by 09:30)

Phase 2: Early overcapacity

- **PACU:** identify patients that fit overcapacity criteria and those who could wait outside rooms while cleaning in process and advise bed management.

Phase 3: Overcapacity

- Post-op patients to go to overcapacity rooms (following criteria)
- ED patients scheduled for OR that day to be moved to SDA area IF stable.

Overnight: Patients ready to go to the floor should continue to be transferred – NRM to manage.

If you have any questions or comments, please
email: dps.admin@muhc.mcgill.ca

Link to [Intranet](#) section
Overcapacity Plan, Adult Sites
March 2025