

**MINUTES** of the Public meeting of the Board of Directors of the McGill University Health Centre (MUHC) held at 5100 de Maisonneuve, the main floor conference room, Montreal, Quebec on Tuesday, March 11, 2014 at 18:00.

**PRESENT:**

Claudio F. Bussandri	Alison Laurin
Norman Rinfret	Robert Rabinovitch
David Laidley	Rose Goldstein
Gail Campbell	Gwen Nacos
Earl Rubin	Joan Ivory
Mario Di Carlo	Colleen Timm
Pierre Hurteau	Jill Hugessen
Peter Abraham	Norman G. Spencer
François Laurin	Marie Giguère
	Susan Drouin

Harris Poulis  
Tina De Francesco  
Yann Bertomeu

**REGRETS:** David Eidelman  
Glenn Rourke

1. **Call to Order**

The Chairman of the Board called the meeting to order at 18:00.

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2. **Quorum**

C. Bussandri noted that a quorum was present.

3. **Approval of the Agenda**

The agenda as presented was approved by the members.

4. **Business Arising**

C. Bussandri noted that there were no items in this section requiring follow-up at this point in time.

5. **Chairman's Report**

C. Bussandri congratulated the staff of the MUHC for the professionalism and the level of care being provided to all patients. He also commended the Board for ensuring good governance and transparency at the MUHC.

C. Bussandri further informed the public that 90% of the work at the Glen Project had been completed and that the hospital would be ready on time.

C. Bussandri noted that the MUHC, represented by N. Rinfret, P. Abraham, S. Baillargeon (president of the Council of Nurses) and Dr. Pramod Puligandla (president of the executive of the Council of Physicians, Dentists and Pharmacists), presented a brief on Bill 60 at the National Assembly.

C. Bussandri noted that the MUHC's brief focused on the provision of excellent patient care regardless of the healthcare provider's ethnic background.

C. Bussandri further mentioned that the Ministry of Health, at our request, would be re-appointing M. Bureau for another year to liaise between the MUHC and the Ministry of Health, the Agency and other governmental ministries.

6. **Report of the Director General and CEO – N. Rinfret**

6.1 **Clinical Review**

A. Lynch, Associate Director General, Clinical Operations and Nursing Affairs, presented an update on the clinical status at the MUHC.

A copy of her presentation is attached to these minutes as annex 1.

6.2 **Financial Review**

S. Beaudry, Director of Financial Resources, presented an update on the financial status of the MUHC.

A copy of the presentation is attached to these minutes as annex 2.

6.3 **Presentation on MUHC's Transformation**

M.C. Richer, Director of Transition and Support, Dr. Caroline Quach, Infectious Diseases Paediatrics Physician, M. Picard, Associate Director Medical Imaging, F. Paquet, Clinical Advisor, Transition Office and B. Izzard, Associate Director of Nursing at the Montreal Children's Hospital, presented an update on the work being done by the Transition Support Office on transforming patient care delivery.

A copy of the presentation is attached to these minutes as annex 3.

6.4 **Update by the DG and CEO on Current Matters**

N. Rinfret reminded members the Board had adopted a resolution, at the last Board meeting, with respect to access criteria at the MUHC.

N. Rinfret further reminded members that patient choice is a position favoured by the MUHC and that the McGill Academic Health Network will be coming out publicly with a position on this matter.

N. Rinfret informed members that, following discussions with the Agency, fifteen dialysis chairs will become available at the Royal Victoria Hospital and Lachine Hospital which will be funded by the Agency.

N. Rinfret also noted that the IVF program at the MUHC, which is publicly funded, will be housed in close proximity to the Glen and that a budget had been allocated for this program.

N. Rinfret informed members that M. Bureau had agreed that the MUHC should put forward the creation of a "Eye Centre" which would be in close proximity to the Glen. He further noted that minor interventions would be treated at the 'Eye Centre' whereas more complex cases would be treated at the Glen and at the Montreal General Hospital.

N. Rinfret further updated board members that, following consultations and a case study presented by V. Papadopoulos to M. Bureau, the Research Institute would

be acquiring additional space for the eighty-four dry lab which were not part of the Glen.

N. Rinfret also noted that discussions will soon be taking place with the government with respect to the clinical programs located in the Gillman Pavilion and whether or not those programs will be transferred closer to the Glen or to a newer building.

N. Rinfret informed members that office space for the clinicians is still being discussed and a more detailed report would be presented at the next public board meeting.

7. **Report of Committees of the MUHC Board**

7.1 **COQAR – G. Nacos**

G. Nacos referred members to the presentation of the COQAR Committee under tab 11 of the board package.

A copy of the presentation is attached to these minutes as annex 4.

8. **Consent Items Resolutions**

Following discussions the resolutions in the consent items section were unanimously passed.

8.1 **Approval of the Minutes of the Meeting held on February 4th, 2014**

*On a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved the Minutes of the Meeting held on February 4<sup>th</sup>, 2014.*

8.2 **Report of the MUHC Council of Physicians, Dentists and Pharmacists**

a. Qualifications Committee Report

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014, the Nominations*

*Report, Appointments, Reappointments and as indicated in the February 5th, 2014 MUHC Qualifications Committee report.*

b. Leaves of Absence and Resignation Reports

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014 the leaves of absence and resignation reports accepted at the CEC meeting on February 11, 2014.*

c. Reappointment – Dr. Chris Tsoukas, Division Director, Allergy and Immunology

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014 the reappointment of Dr. Chris Tsoukas as the Division Director of Allergy and Immunology in the MUHC Department of Medicine retroactive to August 15, 2012.*

d. Interim appointment – Dr. Lila Amirali, Head Department of Psychiatry at the Montreal Children’s Hospital

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014 the interim appointment of Dr. Lilia Amirali as Head of the Department of Psychiatry at the Montreal Children’s Hospital effective January 1, 2014.*

e. MUHC Department of Medicine Revised Departmental Regulations

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014 the revised Departmental Regulations for the MUHC Department of Medicine dated June 17, 2013.*

- f. OR Policies: MUHC Non-RAMQ-Insured Surgical Procedures and OR Efficiency

*On the recommendation of the Central Executive Committee of the Council of Physicians, Dentists and Pharmacists of the McGill University Health Centre and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved on March 11, 2014 two OR Policies; MUHC Non RAMQ-Insured Surgical Procedures and OR Efficiency presented on November 12th, 2013.*

### 8.3 **Report from MUHC Professional Services**

- a. Designated signatory for the RAMQ – Dr. Sam Daniel, Division Director of Otolaryngology, Head and Neck Surgery and Dr. Ted. L. Tewfik, Associate Director of Professional Affairs

*On the recommendation of the Associate Director of Professional Services, and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved the request of designated signatories for the Régie de l'assurance-maladie du Québec professional fees to be signed on behalf of the Division of Otolaryngology, Head and Neck Surgery of the MUHC by:*

*Dr. Sam Daniel  
Dr. Ted L. Tewfik*

- b. Designated signatory for the RAMQ – Dr. Evangelia-Lila Amirali, Interim Head of Child Psychiatry

*On the recommendation of the Associate Director of Professional Services, and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved the request of designated signatories for the Régie de l'assurance-maladie du Québec professional fees to be signed on behalf of the Department of Child Psychiatry of the MUHC by Dr. Evangelia-Lila Amirali.*

- c. Designated signatory for the RAMQ – Dr. Guillaume Sébire, Division Director of Neurology

*On the recommendation of the Associate Director of Professional Services, and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved the request of designated signatories for the Régie de l'assurance-maladie du Québec professional fees to be signed on behalf of the Division of Neurology of the MUHC by Dr. Guillaume Sébire.*

8.4 **Report from the Research Ethics Committee (Approved via e-mail on March 6, 2014)**

a. Change to Membership of the REBs

*On the recommendation of the (Interim) Director of the Research Ethics Office of the McGill University Health Centre, and on a **MOTION** duly made and seconded, the Board of Directors of the McGill University Health Centre approved the appointment of the new members of four Research Ethics Boards of the McGill University Health Centre. The names of the new members appear on the attached document (version: February 2014).*

8.5 **Report from the Audit Committee (Approved on March 4, 2014)**

a. Budget Equilibrium

***IL EST PROPOSÉ, APPUYÉ ET RÉSOLU À L'UNANIMITÉ:***

***QUE*** le Centre universitaire de santé McGill:

*Confirme au Ministère de la Santé et des Services sociaux avoir reçu communication et avoir pris connaissance de l'autorisation d'emprunt numéro 1300-00-06-14-162 pour les transactions du fonds d'exploitation - catégorie équilibre budgétaire - au montant de 15 100 000\$ émise le 04 février 2014 pour la période du 04 février au 08 février 2014, au montant de 25 400 000\$ pour la période du 09 février au 08 mars 2014 et au montant de 36 900 000\$ pour la période du 09 mars au 18 mars 2014.*

*S'engage expressément à utiliser cette autorisation d'emprunt aux conditions qui y sont énumérées et à remplir, fidèlement, toutes les obligations mentionnées;*

*Nomme et constitue Fonds de financement son procureur et mandataire auquel il donne pouvoir, pour elle et en son nom, d'emprunter dans les limites prescrites par l'autorisation d'emprunt susdite, d'une ou plusieurs institutions bancaires ou financières, pour le temps et aux conditions que le mandataire jugera appropriés selon les conditions du marché;*

*S'engage expressément à rembourser Fonds de financement des sommes ainsi empruntées accrues des intérêts;*

*Requiert Fonds de financement de produire à la l'Agence de la santé et des services sociaux de Montréal et/ou au Ministre de la Santé et des Services sociaux tout renseignement concernant l'emprunt contracté et les fonds déposés contre celui-ci par notre établissement;*

*Autorise le DGA Ressources financières, approvisionnement et génie bio-médical, au nom du Centre universitaire de santé McGill, à signer tous les documents et à poser tous gestes pour l'exercice et le suivi d'utilisation de ladite autorisation d'emprunt et pour l'exécution des présentes.*

b. Renewal of Operating Fund Loan Authorizations

*On the recommendation of the Management of Financial Matters and upon a **MOTION** duly made and seconded, the MUHC Audit Committee will recommend to the Board of Directors of the McGill University Health Centre, for a period of six months following the maturity date, the ratification of the renewal of the following operating fund loan authorization under the same conditions for a total amount up to 125% of the initial maximum:*

*1300-00-06-14-162 – Équilibre budgétaire – for an amount of \$15,100,000 for the period of February 04 to February 08, 2014, for an amount of \$25,400,000 for the period of February 09 to March 08, 2014 and for an amount of \$36,900,000 for the period of March 09 to March 18, 2014 , reimbursement of interest to be borne by the establishment.*

9. **Question Answer Period**

P. Abraham opened the question answer period and invited the public to ask questions to board members.

There being no questions brought forward, P. Abraham closed the question answer period.

10. **Termination**

There being no further business, the meeting was adjourned at 19:30 hours.

A handwritten signature in black ink, appearing to read "W. H. Simpson", written in a cursive style.

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Secretary